

GRAVESEND METHODIST CHURCH  
STEWARDS ROTA

DATE	AM				PM		
		PRAYER	COUNT	PORCH			PRAYER
2018							
7th Jan	Rev. Tony Graff Covenant H/C	Emmanuel	Steve H/C	Titus			
14th Jan	Deacon Vic Downs	Melva	Marry	Fran			
21st Jan	Rev. Russell Braund Christian Unity	Emmanuel	Fran	Titus			
28th Jan	Rev. Tony Graff H/C	Marry	Melva H/C	Steve			
4th Feb	Deacon Vic Downs	Emmanuel	Velma	Titus	Rev. Tony Graff	Holy Communion	Melva
11th Feb	Rev. Tony Graff Home Mission	Marry	Steve	Velma			
18th Feb	Emmanuel Scott	Steve	Melva	Titus			
25th Feb	Rev. Tony Graff H/C	Emmanuel	Steve	Marry H/C			
4th March	LA Junior Church Ann.	Titus	Velma	Fran	Rev. Tony Graff	Holy Communion	Emmanuel
11th March	TBA	Melva	Fran	Velma			
18th March	Rev. Tony Graff H/C	Titus	Fran H/C				
25th March	Rev. Tony Graff Palm Sunday	Emmanuel	Marry				
1st April	Rev. Will Grady	Marry	Steve	Melva	Rev. Tony Graff	Holy Communion	Hazel
8th April	Deacon Vic Downs	Velma	Velma	Emmanuel			
15th April	Rev. Tony Graff H/C	Melva	Steve	Titus H/C			
22nd April	Elana Markova	Emmanuel	Marry	Fran			
29th April	Rev. Tony Graff	Velma	Steve	Fran			

**If it is not being done by the worship leader, please introduce and welcome by name and church they come from, all visiting preachers at both morning and evening services.**

**Steward on Prayer** - arrive between 10am and 10.10am to carry out general duties. Then talk to members of the congregation, particularly any new people and be available to assist with any last minute jobs. Be present for the prayer in the music area at 10.55am. **After the service mingle and talk and be available to help as and when needed.**

**Steward on Porch** - arrive between 10am and 10.10 am to carry out general duties. Be in the porch from 10.20am. Stay in the porch until 11.10am. There is no need to attend the pre service prayer. Wheel in the Food Bank trolley during the singing of a hymn. **After the service mingle and talk and be available to help as and when needed.**

**Steward on Count** - arrive about 10.20am. Get out the book and number boards ready for the count. ***It is your duty to give out offering bags to 4 people during first two song. Try not to ask the same people each week.*** If all duties are done then mingle and talk with the congregation, especially any visitors. Be present for the prayer in the music area at 10.55am . After the service do the count, give the money bag to Sheila (or lock it in the office cupboard if she's not available). Then check who is going to **lock up and set alarms.**

**General Duties -Water back of church & in lectern and remove at end of Service, Song numbers on board,Make sure collection plate & bags out**